

*Rancho Monserate Country Club Homeowners Association, Inc.*  
 4650 Dulin Road Fallbrook, California 92028-9846  
 760-728-2316 / 760-731-7674 fax

**APPLICATION FOR ARCHITECTURAL/LANDSCAPE COMMITTEE APPROVAL  
 OF EXTERIOR IMPROVEMENTS OR CHANGES**

OWNERS NAME: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

SPACE NO: \_\_\_\_\_

I WOULD LIKE TO REQUEST APPROVAL OF THE PROPOSED IMPROVEMENT(S) / CHANGE(S) AS FOLLOWS:

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**SUBMITTAL REQUIREMENTS:** The following information must be furnished with all applications presented to the Architectural/Landscape Committee for approval. Lack of any items required or insufficient data on any items will cause delay in checking and approving plans. It should be understood that **NO IMPROVEMENT OR CHANGE CAN PROCEED WITHOUT THE PRIOR WRITTEN APPROVAL OF THE ARCHITECTURAL/LANDSCAPE COMMITTEE. "4" COPIES OF THIS APPLICATION AND REQUIRED INFORMATION ARE REQUIRED.**

1. **STRUCTURES:** Including but not limited to patio covers, room additions and parking enclosures, must include the following:
  - A. **PLOT PLAN:** Must include property lines and dimensions, site of proposed new construction and its relationship to the property lines and all existing structures as well as location and dimensions of what is proposed.
  - B. **EXTERIOR ELEVATION:** An exterior elevation or drawing which fully explains the structure.
  - C. **PLAN:** Construction details to assist in evaluating the project, including dimensions, materials and colors.
  - D. **PERMIT AND APPROVED PLANS:** Issued by the appropriate agency and when requested by the committee.
2. **EXTERIOR PAINTING:** Color chips must be submitted, **even if you are painting the same color.**
3. **LANDSCAPING:** Landscaping plans must show location, type and size of plants and trees. Ground covers must be clearly specified with irrigation system noted. If gravel is to be used please submit samples.

**CONDITIONS OF APPROVAL:** Original drainage patterns must not be disturbed or an alternate pattern must be approved by the Architectural Committee. All materials and workmanship must match existing construction. Paint must match unless otherwise indicated above. Committee approval is subject to the owner assuming responsibility for and expense of any future repairs or maintenance.

Owner acknowledges by his signature on this Application that he understands that **No Work May Be Undertaken Until This Application Is Approved by the Architectural Committee** and that the mere filing of the application does not guarantee approval. Owner further acknowledges that by virtue of this application it may be necessary for the Architectural Committee to make an on-site inspection of the owner's property and the owner hereby authorizes such an inspection and further authorizes the Architectural Committee to make such an on-site inspection whether or not the owner is present at the time, and the owner by his signature hereon releases the Architectural Committee and its members from any liability that may result from said on-site (exterior only) inspection.

**AFFECTED NEIGHBORS NOTIFICATION:** If there is an objection by a neighbor, the objection should be given in writing to the Homeowners Office.

NAME	SPACE #	SIGNATURE
_____	_____	_____
_____	_____	_____

Homeowners Signature: \_\_\_\_\_ Dated: \_\_\_\_\_

\_\_\_\_\_  
 Architectural/Landscape Approval

Comments: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

The Architectural Committee is comprised of volunteers. They are not available on a daily basis to approve your requests. In an effort to process your requests in a timely manner the Architectural Committee meets on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of the month. To have your request considered on Wednesday it will be necessary to have your completed form in the office by 4 P.M. on Monday. This will allow the Committee time to make sure all required information has been submitted and to perform any needed investigation.

**ATTENTION: ITEMS TO BE AWARE OF PRIOR TO AND AFTER SUBMISSION OF APPLICATION**

- A. Carefully review handbook of Regulations and Procedures.
- B. Restrict Contractor's work hours to: 8:00 am to 6:00 pm.
- C. This application cannot be approved until all final plans are submitted to the Architectural Committee. Any changes in approved plans require re-submission for approval.
- D. Please be sure your plans are clear and informative. Attach drawings where applicable.
- E. Please be sure to obtain all required permits from the appropriate regulatory agencies. A copy of these permits if required by the Architectural Committee must be in the Homeowner's office prior to the start of work.
- F. Spray painting is permitted with an airless spray gun, with a refundable deposit of \$1,000.00 and neighbors approval.
- G. Any damage to the Common Area will be replaced or restored to its original condition at the property owner's expense.
- H. Owner agrees that neither the Architectural Committee nor the Association is responsible for the design, workmanship or construction being in compliance with the applicable building and zoning regulations.
- I. Do not purchase materials or set a start date until your plans have been approved.
- J. A new home installation, exclusive of landscaping must be completed within 90 days of placement of the home.
- K. All debris generated by the approved project must be Removed from RMCC Property.

**Unless otherwise approved, architectural changes or additions must be completed within thirty working days from the start of on-site work, but no later than ninety days from the date of approval.**

**IMPORTANT NOTICE**

FOR YOUR PROTECTION, INQUIRE ABOUT PERMIT REQUIREMENTS BEFORE STARTING ANY WORK ON YOUR PROPERTY THAT INVOLVES ADDITIONS, ALTERATIONS, OR MODIFICATIONS TO STRUCTURAL, ELECTRICAL, HEATING, WATER, GAS OR SANITARY PLUMBING SYSTEMS, OR NEW INSTALLATIONS OR REPLACEMENT OF GAS BURNING OR ELECTRICAL EQUIPMENT, OR PROPERTY IMPROVEMENTS SUCH AS FENCES, GARDEN WALLS, PATIO COVERS, PARKING ENCLOSURES, YARD SPRINKLERS OR WATER SOFTENERS.

CALL THE COUNTY OF SAN DIEGO

565-5920

or

STATE OF CALIFORNIA

1-909-782-4420

BEWARE OF AND LOCATE ALL UNDERGROUND UTILITIES BEFORE DIGGING.  
ALL ARCHITECTURAL AND LANDSCAPE CHANGES MUST BE REQUESTED BY THE OWNER.